

Name of Candidate:

Address:

.....

Date:

Registrar

University of

.....

Dear Sir/Madam,

Transcript of Academic Records - 2015

I have applied for admission to the Postgraduate Institute of Agriculture, University of Peradeniya to pursue a program of study during the Academic Year 2015.

Please be good enough to forward the transcript of my academic record to the **Deputy Registrar, Postgraduate Institute of Agriculture, P.O. Box 55, Old Galaha Road, Peradeniya, Sri Lanka** to reach him not later than **25-11-2014**. Kindly annex this letter to my transcript when forwarding.

My particulars are as follows,

1. Name in full :.....
2. Name of Degree :.....
3. Date of Admission :.....
4. Date of Final Examination :.....

A receipt in support of payment for this transcript is enclosed.

Yours faithfully,

.....

(Signature of Applicant)

This application along with the necessary payment should be sent by the applicant to the University/Institute where the applicant obtained the Degree.

**POSTGRADUATE INSTITUTE OF AGRICULTURE
UNIVERSITY OF PERADENIYA
REFEREE'S REPORT – 2015**

SECTION 'A' (To be completed by the Candidate)

REFEREE

APPLICANT

Name.....

Full Name.....

Title.....

.....

Institution.....

Mailing Address.....

Board of Study.....

.....

(Must be the same as that shown on application)

Proposed Postgraduate Program (Circle one)

M.Sc.

M.B.A

M. Phil.

Ph. D.

I,hereby waive my right of access to this reference report.

.....
(Signature of applicant)

(To be signed by applicant before sending this form to the referee).

SECTION 'B' (To be completed by the Referee)

Please evaluate the applicant by placing a tick (√) after each characteristic that most nearly represents your opinion. Compare the applicant with a representative group of students qualified for graduate study whom you have known and who have had approximately the same amount of experience and training as the applicant. If you lack knowledge to make a definite rating, give your estimate of applicant's ability, by checking the last column.

	Below Average	Average	Good	Superior (Top 10%)	Inadequate Opportunity to Observe
a. Ability to master academic work					
b. Ability in oral expression in English					
c. Ability to written expression in English					
d. Motivation					
e. Emotional stability and maturity					
f. Self-reliance and independence					

- a. This student was enrolled in my class/es.
- b. I was this student's undergraduate advisor/ project or research advisor.
- c. While I have not taught or advised the applicant, I have known the person for..... years.
- d. I supervised or directed the work of the applicant foryears.
- e. I do not know this individual well enough to evaluate.

In the space below or by attachment, please add any comments which will assist in our making a judgment as to whether the applicant should be admitted to our institute.

.....
Signature of Respondent

Date:

Please enclose the confidential report in the envelope provided and sign after sealing it. **The signed envelope could be handed over to the applicant** who is required to mail it along with his/her application or you may mail your recommendation directly to the address given below to reach the Institute on or before **25-11-2014**.

**Director
Postgraduate Institute of Agriculture
P.O. Box 55
Old Galaha Road
Peradeniya**