

**APPLICATION FORM
FOR RESEARCH GRANTS UNDER THE RESEARCH FACILITATION FUND (RFF)
POSTGRADUATE INSTITUTE OF AGRICULTURE (PGIA)**

The Research Facilitation Fund (RFF) has been established by the Postgraduate Institute of Agriculture to support the research projects of students registered for postgraduate degrees. All applicants requesting funds under the above scheme should use the application form provided by the PGIA, which could be downloaded from the website *www,pgia.ac.lk*. Completed application forms should be sent to the Director, PGIA through the Senior Supervisor and the Chairperson/Secretary of the relevant Board of Study.

1. Name of Applicant

Mailing Address

Mobile..... e- mail

Board of Study..... Registration No.....

Degree Sought (M.Sc., MBA, M.Phil., Ph.D.)

Date of Commencement of the Research Project

2. Name and Designation of the Senior Supervisor

Board of Study.....

Mailing Address.....

Mobile..... e- mail

3. Description of the Research Proposal (Attach copy of the research project to include the following: Title of project, Background and justification, objectives, Materials and Methods, Duration of the project, Expected outputs, Plan for dissemination of project outputs, supporting documents, Itemized budget.

4. Is the above research project funded by any funding agency?

If Yes, indicate Funding Agency.....

Total value of the grant (Rs).....

5. Reasons for requesting funds from the Research Facilitation Fund

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6. Budget (Justify the requests made for following items of the budget)

Budget Item	1st Year	2nd Year	3rd Year	Total
1. Personnel				
1.1 Labour				
1.2 Other				
2. Consumables				
3. Travel				
4. Miscellaneous				
TOTAL				

Notes:

- i) RFF does not provide funds for the procurement of equipment*
- ii) Complete list of consumables should be included indicating quantity and cost*
- iii) Requirement for travel should be included with frequency of visits to designated places; Labour should be calculated as man-days*
- iv) Expenses under Miscellaneous should not exceed 10% of the requested total budget.*

7. Recommendations

The Senior Supervisor and Chairperson/ Secretary of the Board of Study are required to consider the following aspects when recommending the applications.

- i) The project has been approved by the Board on
- ii) There is no duplication of funding for the project
- iii) Project progress is Satisfactory/ Unsatisfactory, based on Progress Reports submitted by the applicant.

The Project is Recommended/ Not Recommended

Signature of Senior Supervisor

Date.....

Signature of Chairperson/Secretary, Board of Study

Date.....

8. Declaration by the Applicant

I submit this application and affirm that the information provided by me are true and correct to the best of my knowledge.

.....
Date

.....
Signature of applicant

RECOMMENDATION OF THE RFF COMMITTEE

Recommended/ Not Recommended the request.

If recommended, the amount to be granted

.....

Members of the Committee:

Name	Signature
1.	
2.	
3.	
4.	
5	

Date: