**POSTGRADUATE INSTITUTE OF AGRICULTURE**

**UNIVERSITY OF PERADENIYA**

# APPLICATION FOR RESEARCH FACILITATION FUND

The Research Facilitation Fund (RFF) of the Postgraduate Institute of Agriculture (PGIA) was established to support research projects conducted by students enrolled in postgraduate degree programs. Applicants must submit their requests using the official application form, which can be downloaded from www.pgia.ac.lk. Completed applications should be forwarded to the Director, PGIA, through the respective Senior Supervisor and the Chairperson or Secretary of the relevant Board of Study.

1. **Name of Applicant:**

Mailing Address:

Mobile:

e- mail:

Board of Study:

Registration No:

Degree Sought: M.Sc., MBA, M.Phil., Ph.D.

Date of Commencement of the Research Project:

1. **Name and Designation of the Principal Supervisor:**

Board of Study:

Mailing Address:

Mobile:

e- mail:

1. **Description of the Research Proposal**

*Attach copy of the research project to include the following*:

Title of research proposal, Background and justification, Objectives, Materials and methods, Duration of the research project, Expected outputs, Plan for dissemination of research project outputs, Itemized budget, Supporting documents.

## Is the above research project funded by any funding agency? (yes/no)

## If Yes, indicate Funding Agency:

## Total value of the grant (Rs):

1. **Reasons for requesting funds from the Research Facilitation Fund:**
2. **Budget**

(Justify the requests made for the following items of the budget)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***Budget Item*** | ***1st Year (Rs)*** | ***2nd Year (Rs)*** | ***3rd Year (Rs)*** | ***Total***  ***(Rs)*** |
| 1. Personnel |  |  |  |  |
| 1.1 Labour |  |  |  |  |
| 1.2 Other |  |  |  |  |
| 2. Consumables |  |  |  |  |
| 3. Travel |  |  |  |  |
| 4. Miscellaneous |  |  |  |  |
| **TOTAL** |  |  |  |  |

***Notes:***

* 1. *RFF does not provide funds for the procurement of equipment*
  2. *Complete list of consumables should be included indicating quantity and cost*
  3. *Requirement for travel should be included with frequency of visits to designated places; Labour should be calculated as man-days*
  4. *Expenses under Miscellaneous should not exceed 10% of the requested total budget.*

## Declaration by the Applicant

I submit this RFF application and affirm that the information provided by me are true and correct to the best of my knowledge.

Signature of applicant

Date:

## Recommendation of Principal Supervisor and Chairperson/Secretary of the Board

The Principal Supervisor and Chairperson/ Secretary of the Board of Study are required to consider the following aspects when recommending the applications.

* 1. The research project proposal has been approved by the Board on:
  2. There is no duplication of funding for the proposed research project:
  3. Up to now, the progress of research project is Satisfactory/ Unsatisfactory, based on Progress Reports submitted by the applicant:

## The Research Project is Recommended/ Not Recommended

Signature of Senior Supervisor

Date:

## The Research Project is Recommended/ Not Recommended

Signature of Chairperson/Secretary, Board of Study

Date:

# RECOMMENDATION OF THE RFF COMMITTEE

Recommended/ Not Recommended the request.

If recommended, the amount to be granted: Rs.

## Members of the Committee:

|  |  |
| --- | --- |
| **Name** | **Signature** |
| 1. |  |
| 2. |  |
| 3. |  |
| 4. |  |
| 5 |  |

Date: