

**APPLICATION FORM**

**FOR RESEARCH GRANTS UNDER THE RESEARCH FACILITATION FUND (RFF)**

**POSTGRADUATE INSTITUTE OF AGRICULTURE, UNIVERSITY OF PERADENIYA**

**1. NAME OF APPLICANT:**.....

**Board of Study:**..... **Registration No:**.....

**Degree sought: (M.Sc., MBA, M.Phil./Ph.D.)**

**Date of commencement of the research project:** .....

**Mailing address:** .....

.....

**Tel:**..... **Fax:**..... **e-mail:** .....

**2. NAME AND DESIGNATION OF SENIOR SUPERVISOR:** .....

.....

**Board of Study:**.....

**Mailing Address:**.....

**Tel:**..... **Fax:**..... **e-mail:** .....

**3. TITLE OF RESEARCH PROJECT:**.....

.....

**4. IS THIS A CONTINUATION OF ON-GOING PROJECT: Yes/No**

**5. IS THE PROPOSED PROJECT FUNDED BY ANY OTHER GRANTING AGENCY: YES/NO**

If Yes, indicate funding agency, the total value of the project and amount requested from RFF:

5.1. Funding agency:.....

5.2. Total value of project (Rs):.....

5.3. Amount requested from RFF (Rs): .....

## 6. DESCRIPTION OF THE RESEARCH PROPOSAL

Attach a copy of the complete research proposal with the budget approved by the Board of Study to include the following:

- i. Title of the project, ii. Background and justification, iii. Objectives, iv. Methodology v. expected outputs, vi. Project duration, vi. Plan for dissemination of project outputs, vii. Research, viii. Supporting documents, iv. Total budget.

## 7. Request for funds from the Research Facilitation Fund .

**Summary Budget** ( justify the request made under the following budget items).

Budget item	1 <sup>st</sup> year	2 <sup>nd</sup> year	3 <sup>rd</sup> year	Total
1. Personnel				
1.1 labour				
1.2 other				
2. Consumables				
3. Travel				
4. Miscellaneous				
TOTAL				

### Notes:

- i. RFF does not provide funds for procurement of equipment.
- ii. Complete list of consumables (chemicals, glassware etc.) should be included indicating quantity with cost estimates.
- iii. Justify the requirement for travel and labour: (frequency and places to be visited and description of work to be performed calculated as man - days).
- iv. Request under Miscellaneous should not exceed 10% of the total requested budget.

**8. PROCEDURE OF APPLICATION**

All applicants requesting funds under the above scheme should use the application form provided by the PGIA which could be downloaded from the website [www.pgia.ac.lk](http://www.pgia.ac.lk).

Applications should be sent to the Director, PGIA through the senior supervisor and Chairperson/Secretary of the Board of Study.

**9. RECOMMENDATIONS**

The senior supervisor and Chairperson/Secretary of the Board of Study are required to consider the following aspects when recommending the applications:

- i. Project has been approved by the Board of Study on .....
- ii. There is no duplication of funding for the project.
- iii. Project progress is satisfactory/unsatisfactory.

Name of Senior Supervisor:.....

Signature:.....

Date.....

Name of the Chairperson/Secretary, Board of Study:.....

Signature:.....

Date.....

**10. DECLARATION BY THE APPLICANT:**

I submit this application and affirm that the information provided herein is true and correct to the best of my knowledge.

Name of Applicant: .....

Signature:.....

Date:.....